



Idaho Chiefs of Police Association

Chief Craig Kingsbury, President
Twin Falls Police Department
P.O. Box 3027
Twin Falls, ID 83303
(208) 735-7209 ■ www.icopa.org

December 7, 2017

Dear Vendors and/or Sponsors:

The Idaho Chiefs of Police Association (ICOPA) is proud to announce our 2018 Winter Conference being held on January 29, 30, and 31, 2018, at the Nampa Civic Center, located at 311 3rd Street, Nampa, Idaho.

We're inviting outstanding industry partners to join us during this great event as a featured vendor and/or sponsor. Your participation and support brings exceptional training to law enforcement professionals and provides agencies with "best practice" and "best information" from first-hand experienced trainers.

We anticipate 80 to 100 law enforcement and public safety executives from across the State of Idaho to attend this year's winter conference. Those in attendance are the decision makers for their respective agencies and departments. This event provides one of the best opportunities for getting your products, information and services in front of key players in the law enforcement arena on Monday and Tuesday, January 29 and 30, 2018.

Registration and Payment:

We have set up a PayPal account that will enable you to register and pay the \$425.00 registration fee online. Registration and payment are available through the ICOPA website (www.icopa.org). Scroll down to the News and Announcements section, ICOPA Winter Conference 2018, to register by using the live link provided. Please note that the online registration will require payment through PayPal at the time of registration.

You are invited to attend the breakfasts, lunches, and breaks during the conference, along with the Monday evening dinner at the Brick 29 Bistro Restaurant. Attached you will find a registration form requesting to know what activities you will be participating in. Please fill out the registration form completely; this will help us have an accurate headcount so that we can make proper arrangements for meals and such.

Please fill out the form completely and submit it to my assistant, Alice DeLeon, at adeleon@tfd.org or drop it in the mail with your check. Our mailing address is:

Twin Falls Police Department
ATTN: Alice DeLeon
P. O. Box 3027
Twin Falls, ID 83303-3027

Vendors can also be sponsors at the conference. Not only can you have a display table for your product, but you will also get recognition on attendee literature and signage in and around our conference area. Generally, vendor booth location selections are granted first come, first served, except for paid sponsorships. A platinum, gold, silver, or bronze sponsored booth includes the registration fee.

Sponsorships:

Platinum: \$ 3,000 or greater
 Gold: \$ 2,500
 Silver: \$ 1,500
 Bronze: \$ 1,000

We have attached the Sponsorship Fee Details sheet for your use if you wish to be a vendor and sponsor. Vendors may also consider sponsorship of the following events:

Event	Date	Sponsor	Approximate Cost
Keynote Speaker 1	January 29		\$1,500.00
Keynote Speaker 2	January 29		\$1,500.00
Keynote Speaker 3	January 30		\$1,500.00
Breakfast 1	January 29		\$1,000.00
Breakfast 2	January 30		\$1,000.00
Breakfast 3	January 31		\$1,000.00
Morning Break	January 29		\$750.00
Morning Break	January 30		\$750.00
Lunch 1	January 29		\$1,500.00
Lunch 2	January 30		\$1,500.00
Lunch 3	January 31		\$1,500.00
Afternoon break	January 29		\$750.00
Afternoon break	January 30		\$750.00
Dinner at the Brick 29 Bistro	January 29		\$3,000.00

**** Door Prize:** Vendors are asked to provide a door prize for conference attendees that will be raffled during the event. Please contact us if you would like to send your door prize ahead of time. Drawings for door prizes will be conducted throughout the conference to encourage attendee activity on the exhibit floor. Door prize winners must be present at the time of the drawing to win.

Standard Booth Configuration Includes:

- 8' skirted table with linen
- 2 chairs

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Booth power MUST be ordered in advance via the attached registration form so that appropriate arrangements can be made. If special accommodations need to be made for your booth, please let us know in advance so we can coordinate with the convention center staff.

Vendors may **set up** between 5:00 p.m. to 7:00 p.m. on Sunday evening or 6:15 a.m. to 7:45 a.m. on Monday morning.

Contact for Vendor Assistance or questions:

Alice DeLeon - adeleon@tfid.org or (208) 735-7209

Mark Estess - mestess@apublicpolicy.org or (208) 343-1300

Shipping:

You may ship your booth and equipment to the conference center prior to the seminar to:

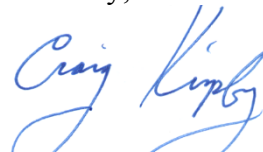
Nampa Convention Center
ATTENTION: Julie Corder, Event Coordinator
311 3rd Street, Nampa, Idaho 83651
(208) 468-4438

Your shipment will need to be coordinated with the conference center for you to pick up upon your arrival. Be sure to mark your shipments with "ATTENTION: Julie Corder - Idaho Chiefs of Police Conference".

ICOPA is focused on providing high-quality service to the public and recognizes the importance of the strong bond between law enforcement and industry partners. We value the support of our industry partners who play an integral part in accomplishing our mission. This conference gives us the opportunity to explore the new technologies and service options available and will help us provide the highest level of service.

We look forward to seeing you in January. We are confident you will find this to be a good investment of your time and resources. Thank you for your support!

Sincerely,



CRAIG KINGSBURY
Chief of Police
(208) 735-7210
Ckingsbury@tfid.org

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Attachment